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**Getting started with the *Coffee Break Winner* website**

**1) Logging in**

When you arrive at **coffeebreakwinner.co.uk** you’ll be on our homepage. To log in to your account simply enter your username and password and click the login button in the top right-hand corner of the page.

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Please use the forgotten password link if you can’t remember your log in details.

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**2) Entering competitions**

Once you are logged in, you’ll be sent directly to the competitions page.

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From this page you can enter all the competitions on Coffee Break Winner. The page will automatically display the current day’s competitions, but you can scroll between the days to enter open competitions from the previous week.

To enter a competition simply follow the entry details set out in each of the listings.

On Coffee Break Winner, each day you will find a different type of competition:

**Monday is Weekend Winner:** On a Monday we bring you all of the competitions that have featured in the weekend newspapers.

**Tuesday is Puzzles4Prizes:** Did you know that one of the biggest sources of cash giveaways in the UK are through puzzle magazines? They are some of the easiest prizes to win as people often get put off by having to complete the time-consuming and sometimes tricky crosswords, Sudoku, word searches and codewords. With Coffee Break Winner we do all the hard work for you! We buy all the magazines, answer all the puzzles (over 70 per week) and we bring the answers direct to you. Our unique web form even means you can copy and paste your answers onto the entry forms easily. Every week there’s over £11,500 worth of prizes up for grabs on Tuesday’s alone – that’s over £595,000 to be won in a year!

**Wednesday is Weekday Windfall:** Wednesday is the day we’ll bring you the very best prize competitions we have found from scouring the internet, TV channels, weekday newspapers and radio stations. We’ll bring you at least 15 TOP prize competitions to enter, with prizes ranging from US holidays to over £100,000 cash. It’s the day of the week where you can really change your life!

**Thursday is Magazine Mayhem:** We buy all the weekly magazines and go through them for you, saving you the time and more importantly the expense of buying them for yourself. The comps you will find here all open and close generally within a week, so you’ll know if you’re the winner very quickly.

**Friday is #Friday Top Social:** It’s our social media competition day and you’ll find the TOP 15 competitions from all the social networks that week. We take all the hassle out of finding them for you, bringing you only the very best GENUINE prize winning opportunities on a Friday; from holidays in the Caribbean to iPads and more. All you need to do is ‘Like’ or ‘Retweet’ to enter.

**At the weekend it’s time for Pick ‘n’ Mix**; a selection of comps that are perfect if you have a bit of extra time for your hobby on a Sunday afternoon. We’ll bring you a selection of creative, postal, and more traditional competitions that are perfect for completing whilst relaxing with a cuppa. It’s the weekend after all!

You can also tick off the competitions you have entered using the check box on each of the listings.



This will help you keep track of your competition entries.

**3) Entering your Puzzle competitions**

Most of your daily competitions are set out in a list. However, you’ll see that Tuesday’s Puzzles4Prizes updates are a little different. That’s because we use a different style of form to make entering these types of competitions easier.

But don’t worry – it’s very simple to use too!

Firstly, click on the title of the puzzle magazine you’d like to enter.

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You’ll then find all the answers to the puzzles from that magazine laid out either to the right of the listing or underneath it. You’ll also find a link to the entry form. Initially you will need to register to enter the puzzle competitions, but once you have done this it becomes a very quick process to enter them.

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You can even click the ‘copy’ button by each of the answers and paste them into the online entry form, so you don’t need to type them all out.

This is the layout for ‘Chat’ and ‘Real People’ competitions.

For ‘Other Mags’ puzzle competitions, you’ll find they are set out in a similar way to your regular competitions.

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**4) Accessing previous weeks competitions**

Once competitions have been open for one week, they’ll be moved to the ‘Previously Published (open)’ section in preparation for the next week’s new competitions. You can access them by clicking the tab.

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The only exception to this is for the Puzzles4Prizes competitions, you can access both current and previous issues from the Tuesday tab.

**5) Logging Out**

Once you’re finished entering competitions, simply click the ‘Log out’ button in the top right-hand corner of the page.

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We hope you will enjoy using the website. Feel free to look around and explore and we look forward to you entering competitions with us!

Good luck and happy comping!

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Editor, *Coffee Break Winner*